

Dear Sir / Madam,

With reference to your application in the Nursing Officer (previously known as 'Sister Grade-II') Advertisement No.16/Gair Shaikshik Niyukti evam Chayan Anubhag/2023 Dated 22-06-2023 for General Recruitment conducted as pen-paper MCQ test on OMR sheet and based on short listing & document verification; we are pleased to offer you a temporary appointment for the post of (Nursing Officer). On the following terms and conditions:-

1. The pay scale of the post is **Level- 7, Pay Matrix- 44900-142400** (as per 7th CPC) plus other usual allowances admissible to the Institute's employees. Your initial Basic Pay will be fixed at Rs. 44900/- per month.
2. This appointment is purely temporary in nature, but likely to be confirmed in future.
3. (i) Your appointment shall be on probation for a period of Two years from the date of joining with periodic assessments of your performance. The probation period shall be at the discretion of the competent authority and based on periodic assessment, you can be discharged or probation period can be extended further, by such period as deemed necessary. You can be discharged from services of the Institute any time during the probation period without assigning any reason. In case of resignation during the probation period, you will have to give one month's notice or in lieu of this notice, a payment of sum equivalent to one month's salary.
(ii) After probation period, your services can be terminated in accordance with University Act & Statutes as well as applicable rules. After probation period an employee may resign from service in accordance with University Act & Statutes and applicable rules.
4. (i) If a female candidate is found pregnant for 12 weeks or more, the joining of the female candidate will be accepted as per MOF OM No. F.5-21/68/M.A. dated 12th December, 1958. It will be mandatory to submit the certificate regarding duration of pregnancy along with Medical Certificate.
(ii) Character verification of the selected candidate will be done from the concerned District Magistrate/Police Commissioner. In case any adverse fact is revealed in the character verification, the service of the candidate will be terminated and legal action will be taken as per rules.
5. The appointment will be subject to KGMU Act, rules statutes and regulation prevailing in K.G's Medical University will be applicable on the selected candidate and the service will be transferable to various workplaces under the University.
6. The appointment is provisional and subject to the SC/ST/OBC/ EWS/Ex- Service Man/Ward of Freedom Fighters Certificate being verified through District Magistrate. If verification reveals that the claim of candidate belongs to SC/ST/OBC/EWS/Ex- Serviceman/Ward of Freedom Fighters of Uttar Pradesh (wherever applicable) is fake/false or claim of the candidate belonging to OBC Non creamy layer is fake/false, the services of such candidate will be terminated forthwith without assigning any further reason and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate.
7. Private work of any kind whatsoever is completely prohibited.

8. You will be required to contribute compulsorily towards terminal benefits found in accordance with the rules in force from time to time.
9. You are not entitled to any TA/DA for joining the appointment or appearing for Medical Examination.
10. You will be entitled to General Pool Accommodation subject to availability & on such deduction as may be prescribed from time to time; otherwise, house rent allowance as fixed by the Institute from time to time, will be admissible.
11. If any of the declarations, information and or documents furnished by you is found to be false, or if you are found to have willfully suppressed any material information, at any time of your service you will be terminated from service and such other action as the competent authority may deem necessary will be taken against you.
12. The aforesaid appointment is subject to the condition that the report about verification of your character and antecedents from the competent authority is satisfactory.
13. The appointee should follow the code of conduct for staff of KGMU. It includes protection of confidentiality, maintaining confidentiality of the post and other such rules as implemented from time to time.
14. Other terms and conditions of service will be governed by the relevant rules and orders from time to time.
15. In the case you accept the offer; you will be taken as a direct and fresh recruit and not on deputation. If your present office agrees to keep a lien, this Institute will not undertake any liability in respect of pension and leave salary contribution etc.
16. In case you are in Government service, please bring formal relieving and "No dues" Certificate from your employer at the time of joining, without which joining will not be considered.
17. The appointee will be covered under the New Pension Scheme as approved by Government. of Uttar Pradesh.
18. In case you accept the above terms and conditions, you are **required to join within one month of issue of this letter**, failing which your offer of appointment will be treated as cancelled automatically and no communication will be entertained in this regard.
19. **Please submit following documents:**
 - a) **MEDICAL CERTIFICATE:-** You are required to appear before the Medical Board constituted by the Institute for pre-employment medical examination. Your joining will be subject to fitness clearance from the Medical Board. **(Enclosure-1)**
 - b) **BANK DEPOSIT RECEIPT DETAILS:-** Deposit Rs. 1000/- in the Saving bank account of the Finance Officer, King George's Medical University for health test and character verification by the police. Account details are as follows: Account Name-University Income fund, Account number- 20229846433, IFSC code- IDIB000K656, Branch Name- Indian Bank, KGMC Branch, Lucknow.
 - c) **ATTESTATION FORM:-** Submission of Attestation Form with latest passport size photograph duly affixed on given space. **(Enclosure-2)**

- d) **OATH OF ALLEGIANCE:-** Taking an oath of allegiance / faithfulness to the constitution of India or making a solemn affirmation to the effect. **(Enclosure-3)**
- e) **MARRIAGE DECLARATION FORM:-** Submission of declaration to the effect that you do not have more than one spouse living, the appointment will be subject to his/her being exempted from the enforcement of the requirement in this behalf. In case, the appointee has more than one spouse living or having a spouse living, marries again and in case such marriage is void by reason of its taking place during the lifetime to such spouse, he/she shall not be eligible for appointment. Marriage declaration form attached. **(Enclosure-4)**
- f) **SUBMISSION OF AFFIDAVIT:-** You have to submit an Affidavit (Non Judicial stamp paper) of Rs. 10 affirming that you have not been prosecuted for any criminal offence nor there is any criminal case pending against you in any court of law.
- g) Original Certificate of discharge / release order from the present employer, if any.
- h) Original Character certificate from two serving class-1 Gazetted Officers in the prescribed form **(Enclosure 5)**.
- i) Application on plain paper stating clearly if the appointee was / is under obligation to serve another Central Govt. Department or a state govt. or public authority.
- j) Undertaking regarding submission of documents at the time of joining **(Enclosure-6)**.
- k) Police Verification Form **(Enclosure-7)**
20. You will be subject to Biometric verification and matching with Biometrics and photographs which were taken during examination and at time of Document verification, any time after joining. Any case of impersonification shall lead to cancellation of candidature and criminal proceedings as per law and termination of service.
21. Candidates must visit with original identity proof at the time of joining.